**EXECUTIVE TEAM MEETING MINUTES**

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| --- | --- |
| **GROUP:** | Ontario Tech Engineering Students’ Society |
| **LOCATION:** | Online |
| **DATE:** |  |
| **TIME:** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **Topic** | **Type** | **Suggested Start Time** | **Speaker(s)** |
| **1** | **Call to Order** |  |  | Chair |
| **2** | **Standing Items**   * Agenda * Meeting minutes |  |  | Chair |
| **3** | **Executive Reports**   * President * VP Finance * VP Internal * VP External * VP Academic * VP Marketing * VP Social | Information |  | President  VP Finance  VP Internal  VP External  VP Academic  VP Marketing  VP Social |
| **4** | **Sponsorships/Advertising** | Discussion |  |  |
| **5** | **Potential Fund for Students Conference Fees** | Discussion |  |  |
| **6** | **Potential Inter-School Events** | Discussion |  |  |
| **7** | **Supporting Other OnTech Clubs/Committees** | Discussion |  |  |
| **8** | **New Business** |  |  |  |
| **9** | **Adjournment** |  |  |  |

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| --- | --- | --- |
| **Executive** | **Position** | **Present / Regrets** |
| Gary Madhan | President | P |
| Nabihah Khan | VP Finance & Administration | P |
| Alveena Shrestha | VP Internal | R |
| Ava Dikbikian | VP External | P |
| Hamda Noor | VP Academic | P |
| Ansgar Alvares | VP Marketing & Design | P |
| Liam Reid | VP Social | P |
| Wara Jawad | Secretary | P |
|  | Chair |  |

**3. Executive Reports**

**Discussion Items**

**4. Sponsorships and Advertising**

* Have another campaign for the newsletters along with the first year handbook to bring in revenue
* Look into getting sponsors logos on merch (can help bring in revenue)

**5. Potential Fund for Students Conference Fees**

* Opening a fund for students who are not financially able to go to conferences but would like to
  + Would cover 100% of those students’ fees
* Covering an additional 15% for delegates who help with media/content, or reports, etc.

**6. Potential Inter-School Events**

* Inter-school hockey tournament being a potential event
  + February/March over the weekend
* See if it’s possible to hold iron pin ceremony at our school
  + Resources, faculty support, etc.

**7. Supporting Other OnTech Clubs/Committees**

* Some eng committees are fading at school due to lack of support and engagement
  + Provide resources, attention, maybe talk to faculty to see how we can help out